



IN-KIND MEMBERSHIP POLICY

Purpose

Provide a mechanism by which organizations may receive membership in good standing status for their in-kind contributions.

Context

CMIC (Canada Mining Innovation Council) Members provide monetary contributions through annual memberships and may provide separate financial assistance to individual projects and initiatives. Initiatives may include sponsorship of events, meetings, or other CMIC activities.

CMIC Members can also provide in-kind contributions through the involvement of personnel for the development of strategy and projects and during the execution of projects. In addition, project participants who are not CMIC Members may also provide in-kind contributions to individual projects in terms of services and/or equipment.

In-kind contributions are services, materials, equipment, or labor committed or received at a conservative value for which the corporation would otherwise be paid. In other words, in-kind contributions are goods and/or services provided instead of cash.

Implementation

Organizations that wish to provide in-kind services instead of a cash contribution for CMIC Membership will follow these steps:

1. Confer with CMIC management and identify the proposed in-kind contribution and its estimated value.
2. Work with CMIC to determine how the proposed in-kind contribution is to further the strategy and objectives of CMIC and adjust, as necessary.
3. Annually meet the requirements cited above if possible.

Eligibility and Value of In-Kind Membership Donations

In-kind donations in lieu of membership will be reviewed using the guidelines in Table 1.

Table 1: Example categories for in-kind CMIC membership contributions

Category	Accepted
Provision of Space / Use of Facilities	<ul style="list-style-type: none"> • Internal rates for providing office or other space for CMIC personnel <ul style="list-style-type: none"> ○ an example would be providing office space for CMIC personnel in Toronto or meeting/event space for a CMIC event
Professional Services	<ul style="list-style-type: none"> • Services provided to CMIC annually may include consulting, facilitation or other professional services that would otherwise have to be paid for by CMIC
Salaries	<ul style="list-style-type: none"> • Actual salary cost (including benefits) for management or administration staff provided to CMIC <ul style="list-style-type: none"> ○ an example may include providing a senior project manager to CMIC for multiple projects
Access to unique databases	<ul style="list-style-type: none"> • Incremental costs of access on an annual basis <ul style="list-style-type: none"> ○ This may include databases and services that CMIC would use for its business

Note this list is not exhaustive. If there are questions about a particular category or item on this list or if the applicant has additional potential in-kind contributions, please contact CMIC.

Review and Approval of In-Kind Membership

In-kind Membership applications will be reviewed and approved by CMIC Management. CMIC Management will include progress on in-kind contributions at the quarterly Board meetings.

Transparency

Organizations whose application for in-kind membership is approved will be published on CMIC’s website, including a description of the in-kind provided.